



Extended team meeting Team meeting – 22<sup>st</sup> Oct 20, 19:00hrs, via Zoom

Present:	Stuart Holloway (Chair), Andy Holme, Steven Mitchell, Ruth Holloway, Linda Robson, Andy Webb, Craig Weatherburn, Lisa Phaure, Karen Mundell (Secretary) Denise von Roretz (Assist Sec/Chair) (minutes)
Apologies:	David Amey (President), Alan Munro (Treasurer), Gary Domoney, Vicky Robinson, Di Cross, Richard Davidson

1.	<b>Minutes of last meeting:</b> Accepted as a true copy. Outstanding actions recorded in action review within these minutes.
2.	<b>Treasurers Update – last year’s accounts available online</b> <ul style="list-style-type: none"> <li>Viewed online by the committee, CW showed all members to the areas where it is kept. KM reported that both accounts were healthy and volunteered to chase closing the old account.</li> </ul>
3.	<b>Reports – all reports were available on-line in governance area</b> <b>Web/Social Media.</b> <ul style="list-style-type: none"> <li>Discussion was held as to whether our Web/social media platforms could be linked, to make a more consistent approach. Instagram is followed by the younger element of our club. <b>Post meeting note from GD</b> He feels this is not a good move as different formats have different audiences, and what is interesting on one format is not always right for another. The mix of different things on different channels is more interesting. <b>Action: CW to look at placing Instagram posts within the public FB if suitable</b></li> </ul> <b>Membership</b> <ul style="list-style-type: none"> <li>New Membership system up and running well. 8 new seniors since reopening.</li> <li>AH asked is we were accepting new juniors, KM reported that it depends on the area, and there is a waiting list for some of the younger age groups</li> <li>Discussions were held as to where the waiting list should be held and how we run our junior membership joining list. CW suggested it could sit with membership. Recommendation was that email comes into membership, if discipline is full, they would be asked to try again in 3 months. Membership sec could go directly to coaches to see if they had spaces in their discipline. <b>Action KM to put together a list of coaches for the membership Sec.</b></li> </ul> <b>Cross Country</b> <ul style="list-style-type: none"> <li>None at present, Wilts champs as part of SW champs, possibly on 3<sup>rd</sup> Jan.</li> </ul>

- Southampton trying to organise race licenses to put the cancelled Aldershot race on 7<sup>th</sup> Nov, and the Winchester race scheduled for early December. Both to be run at Southampton Sports Centre. We await further news.

#### **Road Running**

- Report received, but all HRRL race have been cancelled or postponed.

#### **Coaching**

- They have been outstanding and inspirational to the youngsters on track
- RD is doing his Athletics Coach (old level 2) coaching course on 7/8 Nov
- It is hoped to run a coaching course assistant course (old level 1) in Salisbury in 2020
- James Mills interested in becoming a coach (road)
- Run Leaders course are not running at this time.

#### **Officials**

- AW had submitted his report and this was available on the website, main concern is that the Salisbury club has lost a lot of officials.

#### **Social**

- No socials to speak of, but challenges had been organized to keep members going over lockdown. These had proved very popular.

#### **Kit**

- Club face masks have been ordered
- Club Buffs were in final stages
- Kit had been trickling out over the last few months.
- Cupboards will be set up in the clubhouse, for kit to be returned there rather than Kit managers house.

#### **4. Salisbury 10**

- Couple of meetings have been held to discuss 2020 format as medals and T shirts have already been purchased prior to cancellation of the spring event. It was clear that it would not take part this year due to no mass starts being allowed. Those who had entered will be contacted, as a virtual 10 mile run will be offered to enable t shirts and medals to be distributed over Nov/Dec. A discount will also be offered for 2022 race. Any runners who had not previously entered the original Salisbury 10, will have chance to enter and entry fees profit will be given to charity.

#### **5. Stomp**

- Stomp – not viable to run in 2021, so it has been cancelled and will run in 2022.

#### **6. Update on Coaches**

- meeting held, mainly discussing quad kids organisation. Coaches children will be automatically allowed to attend when their parents are coaching.

#### **7. Committee Members - Nominations**

- Secretary – Denise von Roretz
- Membership Secretary – Helen Carlton
- Officials Sec –

- Welfare – Lisa Milner
- Kit – Grace Cousins
- Social – Jackie Hassan
- Assist Sec/Dep Chair –
- Bookings Sec (new Post) Lisa Phaure approved by core committee
- PR- Lisa Phaure
- Andy Holme – YDL/SAL Manager

All above were ratified by the committee, Karen will stay on as assist until a replacement has been found.

#### 8. AOB

- **Vote of Thanks** SH thanked all the outgoing officials, Karen, John, Linda, Andy and Vicky, for their support during their time on committee
- **Rod Smith** sadly died in September, SH/RH and fellow club members were at the funeral to add their support to the family as he was such a staunch member of the club
- KM/AW were fully aware of the track situation, weeds etc coming up through the track, this was being sorted by the school.
- AH will keep the club abreast of the Wessex league, hopefully it will be on next year.
- KW asked about the coaches getting access to the app on their phone, as some were more than willing, because often changes were happening right up to the start time and its important that coaches have access to emergency contact data. **Action: CW will visit track and discuss with coaches to help them use it.**

#### 9. Date of Next Meeting

- **Core** – Thurs 10 Dec 1900 - Zoom
- **Extended** – Thur 14<sup>th</sup> Jan 7pm - Zoom

#### 10. Summary of Actions

**20191014 Job descriptions Action:** Craig had researched some further clarification was required.

**Action:** Craig will place Run leaders CIRF and coaching assistance onto CoSarc website it was decided to wait until after club AGM to write committee bios.

**20200708**

**Action ongoing**

**20200602** New Signatories for club accounts –**Action AM to start process.**

**20200708 ongoing paperwork has been received by SH and DvR to be actioned.**

**20200708 Action** KM Karen to look at trackmark area to try and take this forward. Ongoing till 2021  
Track mark awaiting unit 4 to be completed, KM is looking into this. This is the major project and KW will complete

**20200921 Action – CW remove contact form from site, change to an email address. CW completed  
Action closed**

20200921 New CV-19 RA **Action KM/CW** will send to be placed on the website **completed, Action closed**

20200921 Sarum Sisters track training **Action: CW Pilot to be done WEF 5<sup>th</sup> Oct, very successful good feed back received, Invoices being paid directly to club Action closed**

## 11. Summary of Actions from Extended meeting

**20190916 – Siting of Container** – KM to chase Wiltshire Council still awaiting permission to share hut. **Ongoing** awaiting return after lockdown **Alan has written to council. Could we utilize the shed better. Action closed.**

**20201022** New action coming out of above closed action, modification of current equipment store to be looked at.

**20191125 – New EDM equipment** – AW to review price and submit to core meeting for discussion after more discussion, it was decided that this would be a big expense for the club, therefore preference is to hire **action closed.**

**20200224 – New Kit Buffs** – DvR to research ongoing has chatted to Jane to do a design. We will then contact the Bobble hat company for price. Ongoing – Jane has asked for contact to discuss printing options , SH to send contact for giraffe ongoing. Jane is having trouble uploading inf, SH will help if required.

**20201022** - Possible linking of accounts **Action: CW to look at placing Instagram posts within FB if suitable.**

**20201022** - **Action KM to put together a list of coaches for the Membership Sec.**

**20201022 Action: CW will visit track and discuss with coaches to help them use it.**