



## Extended Team meeting – 25 Nov 19, 20:00hrs, 5 Rivers Leisure Centre, Salisbury

Present :	Dave Amey, (President) Stuart Holloway (Chair) Vicky Robinson, Andy Holme, Steven Mitchell, Linda Robson, John Ruskin, Di Cross, Craig Weatherburn, Karen Mundell (Secretary) Denise von Roretz (Assist Sec/Chair)
Apologies:	Alan Munro (Treasurer) Gary Domoney, Ruth Holloway, Sue Hazzard,

1. <b>Minutes of last meeting:</b> Accepted as true copy, Outstanding actions recorded in action review within these minutes.
2. <b>Correspondence</b> Nil at this time, correspondence is sent out as received. EA actions report now in dropbox for Core members to update. <b>Action: KW to send to England athletics once completed by 31 Jan 2020.</b>
3. <b>Treasurers Report</b> not available at this time, due to Treasurer being sick. AW confirmed Race Nation payments being paid into the account were for Stomp entries.
4. <b>PR Report</b> - to be loaded to website. PR coverage continued to be good in the Salisbury Journal.
5. <b>Safeguarding</b> . Lu Yarwood has stepped down from Safeguarding officer, all access to contacts and web site have been withdrawn. KM reported that we are trying to put the onus back on to the parents. An email has been sent to parents informing them of this. Speaking to EA to arrange a short safeguarding session for the coaches, which is being arranged by Karen around about March time. We are actively looking for a replacement, and Karen is covering at present.
6. <b>Web &amp; Social Media</b> CW updated meeting as to how well the website is running. Pay pal had been in touch to see if we wanted a card reader. Discussions were had as to whether this would be useful to us. There is a one off payment of £30 for the reader and then lower transaction costs compared to the standard paypal online format. <b>Action: Committee to think if this would be useful.</b> CW is also looking at QR codes for use as registering athletes at training sessions, he is reviewing the correct platform for us to be able to use this method. <b>Register list for X Country</b> – Discussions held as to the best way to cope with our large number of entrants on the day. Athletes need to be registered before they can represent the club at HRRR xcountry. It was decided that a clip board available for seniors to sign in, team captains to ensure that all runners have signed in. Ryde 10 ferry discount information is awaited before arranging the transport required. Club is paying for minibuses and 3 to booked 2 x 17 plus 1 x 9 <b>Action: DvR to book.</b>

**7. Membership Report** to be uploaded, Membership renewals via emails is a slow process. CW is reviewing the capability to look at a new system, thereby coming away from web collect. This maybe rectified if the QR codes are issued.

**Family membership** – Decision made to remove Family membership from Webcollect. **Action: CW to remove**

**8. Social-** Skittles night booked for Friday 13<sup>th</sup> Dec.

LR reported that awards dinner booked, speaker booked. Event was sold out, capacity for 120, 100 tickets sold. Waiting list has been opened up., there is an option to add 1 more table which may be added in the new year.

Pasta Party booked for Salisbury 10 at the duck in Laverstock, this would be advertised after the Awards Dinner.

**9. Kit** – Permission to purchase 50 thicker hats. **Agreed. Action: SH to organise.**

**10. Track Report** - to be loaded to website.

**11. Road Run Report** - to be loaded to website

**12. Cross Country report** - to be loaded to website. AH/SM will provide report after this weekends Xcountry  
Lu Yarwood has stepped down from the cross country managers team, but is happy to help on the day.

### **13. Matters Arising**

- a) **Athletics officials** – AW requires help to get more officials, we are in dire need now as we only have 6, we are losing our Starter. He asked for ideas as to how we can generate people to volunteer. AW asked if he could ask coaches to help and become officials. CW will place an advert for the website. **Action: AW to send info to CW for placing on the website.**
- b) **EDM equipment required, AW to review prices.**
- c) **Coaching** – Tuesday night 17:30 – several people talking about lack of coaches available, SH not aware of rules, EA have stated that as long as there is a Club official present, then we are ok. Perhaps the Assistant coaches could take up the next level. Specialising in the junior area.
- d) **Middle Distance group** – discussion on how this group is run. DA, explained how the group works. If there are not enough people then groups don't go out. There is a sweep attending each group. There are 4 regular runners. **Action: VR/SM to look into recruiting parents that have the ability to keep up and run with the middle distance group.**
- e) **Beginners course based on the Couch to 5k – Jan 8<sup>th</sup> for 9 weeks**, Colin Martin has volunteered to run this course. **Action: CW to set up upon website for £20 per person.**

### **14. AOB**

- a) Age grade – results, CW asked if he should place the longer races on as well. Committee agreed this was a nice addition, and time permitting should be done. CW to put up as and when.
- b) SM requested monies to purchase another container similar to the one CoSARC already had to store the stomp kit in. this could then be removed from DVR's garage. **Agreed Action SW to buy a container for stomp**
- c) SM requested that cheques be made available for the monies raised at the last Charity Quiz. KW to enquire where cheque book was, or a bank transfer could be made.
- d) Discussions on nomination, all nominated managers to send nominations to Secretary **secretary@salisbury-arc.org** by Nominations by 2<sup>nd</sup> December. Committee to nominate individuals so as a survey monkey ballot could be sent to all members to vote. Spread sheet had been sent prior to meeting. Any names for New Member of the Year, Participant of the

year Male, Participant of the year Male ,Coach of the Year ,Official of the Year, Volunteer of the Year to be sent to secretary by Monday 2nd to enable survey monkey to be set up for CoSarc members to vote. **Action: DvR/SH to set up survey monkey**

**e) Next meeting 24<sup>th</sup> Feb 2020 5 Rivers leisure Centre**

**15. Summary Of Actions**

**20190916** – Wrist bands, still being investigated. CW/AM to update at next meeting

**20190916** – Reasons for difference in date renewals, KW/VR ongoing

**20190916** – **Siting of Container** – KW to chase Wiltshire Council

**20190916** – **Instagram account** – CW ongoing

**20191125** – **EA report actions to be completed and sent by 30 Jan 2020** - KW to send to England athletics once completed

**20191125** – **Paypal card reader**. Committee to think if this would be useful.

**20191125** – **Minibuses for Ryde 10m** – DvR to book 2 x 17 seater and 1 x 9 seater.

**20191125** – **Family membership** – CW to remove from Web collect

20191125 – **Big Bobble Hats** – SH to organize, DvR to load to website for selling

**20191125** – **Officials advertising** - AW to send info to CW for placing on the website.

**20191125** – **New EDM equipment** – AW to review price and submit to core meeting for discussion

**20191125**- **Middle distance help** - VR/SM to look into recruiting parents that have the ability to keep up and run with the middle-distance group.

**20191125** - **Beginners course**- CW to set up upon website for £20 per person

**20191125** – **Stomp Container** – SM to purchase

**20191125** – **Cheques for Quiz Charity donations** – KW/SM to liaise best method of payment

**20191125** – **Nomination to Survey Monkey** – SH/DvR